



## IEEE INDIN 2023: Call for Special Session proposals

To enhance the technical program and focus on specific topics and areas, INDIN 2023 will include special sessions, in addition to the regular tracks. Special sessions can cover subjects or cross-subjects belonging to the topics of interest, or novel topics related to the ones identified within the topics of interest. Special sessions can also have the drive from specific Research & Innovation projects or clusters of projects.

### Organization of special sessions

If you are interested in organizing a special session, please follow the rules of special sessions organization below and contact special sessions chairs: Piotr Gaj (piotr.gaj@polsl.pl), Yannis Gialelis (ygialel@upatras.gr), Svetlana Girs (svetlana.girs@mdu.se). Please note the important dates for special session proposals.

Please use [this template](#) for Special Session proposals.

### Rules for organization of special sessions

Prospective organizers of a Special Session (SS) must consider that:

- An individual can be (co-)organizer of up to two SS.
- An individual cannot be (co-)author of more than two papers submitted to the same SS.
- Papers from organizers cannot exceed 60% of the contents of the SS.

In the preparation phase of the proposal, special attention shall be paid to the compliance of the proposals with IES rules for special sessions, to the qualification and experience of the suggested reviewers, and to potential support by Technical Committees.

The evaluation phase of a SS proposal starts immediately after its submission, and publication on the conference website happens as soon as the SS is approved by the Chairs.

Once a special session is approved, it is the duty of the organizers to promote the special session among researchers and practitioners in the field and attract enough papers.

Papers submitted to special sessions will undergo the same review process as regular papers. The special session organizers are not involved in the management of the review process. Conversely, this process is under the control of the SS Chairs, that identify the most suitable Technical Track for each SS and liaise with the corresponding Track Chairs for the selection and assignment of reviewers. Specifically, each paper will be reviewed by a mix of reviewers from the Technical Track's Program Committee and reviewers from the list recommended by the SS organizers.

Before starting the review process, SS organizers must explicitly declare papers which present a conflict of interest for them. A conflict of interest arises where the judgment about the quality of a paper is, or can potentially be, influenced by one or more of the organizers being (co-)authors, or by knowing or having relationship with some of the authors. To ensure independent reviews, any potential conflict must be immediately notified to the SS Chairs.

A minimum of 5 accepted papers with authors from at least 3 independent institutions (other than the organizers institutions) and two different countries is required for each session. If a session has too few papers, accepted papers will be allocated to the most fitting regular track. In the case of low organizational quality of a SS, the conference organizers will support the SS organizers with advice, but also reserve the right to cancel the given special session.

### Important Dates

Submission of special sessions proposals: February 06, 2023

Notification of acceptance: max. 10 days after submission